

BENTON COUNTY LOT SPLIT CHECKLIST

☐ Verification, by covenants, that lot splits are allowable.

☐ Compliance with FEMA Floodplain Regulations.

☐ Permit required ☐ Permit **not** required

☐ Include proper right-of-way of existing roads.

☐ Include proper road names & numbers.

☐ Property to be divided into only two (2) lots.

☐ Septic approval (if applies).

☐ Title block.

☐ North point arrow & date.

☐ Plat must contain small area and vicinity map of property to be divided.

☐ Show relationship of both lots on same plat.

☐ Include all approved building set-backs (see original plat).

☐ Include names of adjacent landowners.

☐ Show all new dedications and easements - utility and access.

☐ Show all existing easements: utility, access, and lateral lines.

☐ Show all existing structures.

☐ Statement that acceptance does not guarantee septic compliance.

☐ Show existing and new lot and block numbers.

☐ Lines (s) for property owner (s) signature (s).

☐ Planning Board's certificate (County & City (s) with planning jurisdiction).

☐ Plat must be signed by an Arkansas registered surveyor.

☐ Submit ten (10) copies of the plat.

☐ Pay fee of \$200.00.